WP5 Integrated User Access

Requirements for web based review process: Report on requirements for web based review process (to be delivered: month 12)

Reviewer Survey

It is common practice for scientists to apply for beamtime at neutron and muon sources by facility based proposal procedures. The submitted proposals are usually reviewed by international experts and beam time is granted based on the scientific merit of the proposed project. These procedures have been developed within the last decades.
In order to determine current usage of the review based proposal system and to identify possible improvements and requirements we kindly ask the reviewers of the European neutron and muon facilities to participate in the present survey. The survey is part of the NMI3-II work package on Integrated User Access.

In how many proposal review committees have you been a member of in the past 5 years?

To how many years did your memberships add up to (possibly >>10)?

How many proposals did you review per year, on average?

How much time does it take you to review a proposal, on average (Please estimate in hours)?

In what ways did you receive proposals to review?
    in print by mail
    as pdf files via e-mail
    web based via facility User Office platform
    in print by mail with the possibility of access them also on the web

Which one of these ways do you prefer?

In what way have you submitted your reviews?
    in print by mail
    as pdf files via e-mail
    web based via facility User Office platform
    both via web based facility (prior the panel meeting) and during the meeting itself
    face-to-face discussion with other reviewers at a review panel meeting

Which one of these ways do you prefer?

How important do you consider face-to-face review panel meetings?
    (give grades for 0 (unimportant) to 10 (very important))

Are skype or video conferences useful alternatives for face-to-face reviewer meetings?
    (yes)   (no)   (maybe)

If you have worked with a web based User Office system, what did you think of its web-based procedures?
    helpful
    easy to use

too complicated
do not work off-line
other remarks:

If other remarks, which: …

Would you consider it as helpful if a harmonized form/procedure for proposal submission across individual facilities would exist?
(yes)   (no)   (maybe)

Would you consider it as helpful if a centralized review process/panel across individual facilities would exists?
(yes)   (no)   (maybe)